



PERFORMANCE EVENT APPLICATION STUDENT PROPOSALS 2009-10

Manhattan School of Music
120 Claremont Avenue
New York, New York, 10027

Deleted: Orchestral Performance Dept.

Due to Dean of Student's Office (113) by Friday, September 18, 2009

Deleted: Performance Office (203)

NAME: _____, _____ TODAY'S DATE (MM/DD/YY) ___/___/___
Last First

HOME PHONE: _____ MOBILE PHONE: _____

MSM E-MAIL ADDRESS: _____ STUDENT ID _____

ADDRESS: _____
Street Apt. City State ZIP

DEPARTMENT:

- Jazz O.P. Accompanying Composition Piano Voice
- Brass Strings Percussion Woodwinds Guitar Harp
- Contemporary Performance

PROGRAM INFORMATION: Please answer all questions completely. Please attach program as well as a separate piece of paper for event specifics and setups. The program must be the actual program you plan to perform, and include durations of every work, just as in a recital.

How long will your program be? _____ (MSM has a 2 hour limit on program durations)

What time would your event start? _____ (The official program start time at MSM is 7:30 PM.)

How many musicians/performers will be involved in this program? _____

What instruments will be involved? _____

What additional equipment will you need (chairs, stands, etc.)? _____

How many people are expected to attend (audience)? _____

What other Technical Support do you require for this Performance Event (audio, video, playback, etc.)? _____

PLEASE NOTE – Events requiring extensive personnel, sound support (amplification) or technical assistance and equipment may be costly. While Manhattan School of Music understands and encourages successful and innovative programming, it reserves the right to determine what cost it is willing to bear to support any proposal. Please bear this in mind when submitting your program proposal. Changes to program or equipment needs after event approval may result in cancellation of your program, so plan accordingly.

RECITAL RECORDING: Performance Events are not automatically recorded.

- Check here if you intend to request a recording from Myers Recording Studio.
- Check here if you intend to invite Press
- Check here if you intend produce a video of your event.

PERFORMANCE PROCEDURE: ANY EVENTS OCCURRING IN MILLER OR ADES WILL BE STAFFED BY MSM PRODUCTION DEPARTMENT. THE PRODUCTION DEPARTMENT WILL SCHEDULE A PRODUCTION MEETING FOR THESE EVENTS WHERE SETUPS AND PERFORMANCE NEEDS WILL BE REVIEWED. THEY WILL ALSO HELP DETERMINE THE NEED FOR AND SCHEDULE A TIME FOR DRESS REHEARSAL.

GREENFIELD EVENTS WILL BE STAFFED BY MSM HOUSE STAFF AND DRESS REHEARSALS ARE AVAILABLE BY EMAILING DRRESSREHEARSAL@MSMNYC.EDU . IF YOUR EVENT IS CHOSEN PLEASE NOTE THAT CHANGES TO YOUR REQUIREMENTS FOR YOUR PROJECT MAY NOT BE ACCEPTED IF THEY ARE RECEIVED LESS THAN 1 MONTH PRIOR TO PERFORMANCE DATE. THIS INCLUDES ALL TECHNICAL, PROGRAMMATIC AND LOGISTICAL CHANGES. STUDENT PROJECTS WILL NOT REPLACE STUDENT RECITALS.

PERFORMANCE SPACE:

Please number the performance spaces in your order of preference.
("1" for your 1st choice, "2" for your 2nd choice, etc)

_____ Greenfield _____ Miller _____ Ades _____ Other (specify _____)

Hall Descriptions:

- *Greenfield Hall* seats approximately 212 people - **TWO** 9' Steinway D pianos.
- *Pforzheimer Hall* seats approximately 60 people - **ONE** 7' Steinway B piano.
- *Myers Recital Hall* seats approximately 35 people - **ONE** 7' Steinway B piano. Primarily used for jazz recitals & studio recordings.
- *Miller Recital Hall* seats approximately 140 people - **ONE** 9' Steinway D piano.
- *Ades Performance Space* seats approximately 150 people. This is a flexible performance area with various configurations and **ONE** Mason, **ONE** Steinway.

PERFORMANCE EVENT DATE

Please list **at least 5 possible dates** for your performance event. Please also keep in mind major US Holidays, as well as the following important dates:

- | | |
|------------------------------------------|-------------------------------------------------------|
| Classes Start on Sept. 2, 2009 | Orchestral Placement Auditions Jan 12-15, 2010 |
| Orchestral Auditions, Sept. 1-4 | Admissions Auditions, Feb 26-Mar 5 |
| Family Weekend Oct.16-18 | Spring Break, March 1-14 |
| Thanksgiving Recess Nov. 25-27 | Passover, Mar 29 |
| Final Exam Week Dec 15-18 | Easter, April 4 |
| Winter Recess Dec 19-Jan 10, 2009 | Jury Week, May 3-7 |

Possible Dates:

INDICATE WHICH IS OF GREATER IMPORTANCE TO YOU: Please note that if you indicate that performing in the preferred performance space is more important to you, then your event **may** be scheduled on a date that you have **not** listed.

Requested Performance Event Date Preferred Performance Space

PLEASE LIST ANY OTHER REQUESTS FOR YOUR RECITAL (PREFERRED DATES, TIME, ETC) BELOW:

Student Signature/Date

I certify that the information submitted above is correct.

Major Teacher Signature/Date

These proposals will be reviewed for approval by the _____ of Dean of Students and The Deans of Faculty. Two outstanding proposals will be accepted for the year.

Head of Dept. Signature/Date

Deleted: Orchestral Operations